



NATIONAL
**FORKLIFT
SAFETY DAY**



Sample Daily Checklist

[] DAMAGE

- bent, dented, or broken parts

[] LEAKS

- drive unit, brakes, hydraulics

[] TIRES & WHEELS

- drive wheels, load wheels, casters

[] FORK

- in place, properly secured

[] CHAINS, CABLES, & HOSES

- in place

[] HOUR METER

- operating

[] BATTERY

- water level, vent caps in place, clean

[] BATTERY CONNECTOR

- cracked, burnt, tight fitting

[] GUARDS

- overhead, load backrest, battery retainer

[] HORN

- sounds

[] STEERING

- no binding, no excessive play

[] LIMIT SWITCHES

- travel limit, lift limit, tilt limit, etc.

[] SAFETY DEVICES

- flashing lights, indicator lights, fall arrest device, warning labels, etc. in condition as equipped

[] TRAVEL CONTROLS

- all speed ranges, forward & reverse, no unusual noise

[] HYDRAULIC CONTROLS

- raise/lower, tilt forward/rearward, reach in/out, sideshift right/left, etc. no unusual noise

[] BRAKES

- stop truck w/in requ. distance, work smoothly, brake override functions

[] PARKING BRAKE

- seat, hand, foot

[] BATTERY CHARGE

- discharge meter in full green or 75% charge after raising forks

[] POWER DISCONNECT

- cuts off all electric power

[] ATTACHMENTS

- function properly, no unusual noise



For information, visit NationalForkliftSafetyDay.org